

Valiant's Farm – Conditions proposed by Lancashire Police

The following conditions will apply to ALL licensable activity and ALL events (other 'event specific' conditions are detailed under other events):

1. A documented Challenge 25 scheme will be operated at the premises. The Challenge 25 scheme shall be actively promoted and advertised at the premises and will ensure that any person purchasing alcohol, who appears to be under 25 years of age, shall be asked to provide acceptable identification to prove that they are 18 years of age or over. Failure to supply such identification will result in no sale or supply of alcohol to that person.
2. The Proof of Age Standards Scheme (PASS) will be actively promoted at the premises by the display of Challenge 25 posters bearing the PASS logo.
3. A PASS accredited holographic proof of age card will be the main identification document accepted at the premises as proof of age. A PASS card must be accepted as proof of age if a purchaser possesses one. Where a purchaser does not possess a PASS accredited proof of age card, only the following alternative forms of alternative identification will be acceptable:
 - (a) Photo driving licence
 - (b) Passport or
 - (c) Her Majesty's Forces Warrant Card
4. An incident book will be maintained in which there will be recorded:
 - All incidents of crime and disorder
 - Refused sales to suspected under-age and drunken persons.
 - A record of any person asked to leave the premises.
 - Details of occasions on which the police are called to the premises.
 - A record of persons searched on suspicion that drugs are being carried and the reason for such suspicion.

The book will be available for inspection by a police officer or authorised person on demand.
5. All staff involved with the provision of alcohol will successfully complete training in age related products prior to operating a till. Refresher training will also be successfully completed not more than every 6 months, this will be fully documented and be available for inspection to police officers or other authorised persons.
6. All staff will be trained to refuse service to anyone who is drunk. Water will be provided where necessary to any person refused service through drink.
7. CCTV equipment shall be installed and be maintained in good working order in accordance with the manufacturer's instructions. Training should be provided for staff members in the usage of the CCTV equipment. CCTV footage recorded must, as a minimum, cover each entry/exit point of the premises and be recording at all times when the premises is conducting licensable activities.

8. The images recorded by the CCTV system shall be retained in unedited form for a period of not less than 30 days.
9. The Data Controller will make footage available within a reasonable time to a Police Constable or Authorised Officer, where such request is made in accordance with and which satisfies the Data Protection Act 1998.
10. Appropriate signage will be on display in prominent positions on the premises informing patrons that CCTV is in use.
11. The application limits licensable activities to take place at the venue on no more than 12 occasions in any one calendar year. This will include any activities involving persons under the age of 18.
12. No persons under the age of 18 shall be employed on the premise in relation to the selling of alcohol.
13. No person under the age of 21 will be allowed to organise or book a private function at the premises.
14. Any persons under the age of 18 must be accompanied by a parent/guardian.
15. There will be no adult only entertainment provided at the venue.
16. A personal licence holder should be present at all times during 'licensable activity'.
17. A copy of the premises licence and its conditions will be available for inspection at all times.
18. The licence holder will employ the services of a recognised and qualified security and stewarding company. This company will provide their own security, stewarding and crowd management plans which will form part of any EMP-event management plan.
19. The licence holder will work closely with the Security Ops Manager and implement their recommendations on security and numbers needed dependent on any given event. However a minimum of 2 SIA registered door staff must be on duty for the first 100 customers from the start of each event (each event may differ on start times) to close followed by an extra one member of door staff for each additional 100 customers or part thereof. Extra door staff may be required for larger events and are conditioned specifically under each heading.
20. All security staff and stewards will be easily identifiable and have appropriate training for their duties. A register will be maintained of all stewards and security staff employed before, during and after the Event containing their full names, date of birth, home addresses, employers, event specific identification and where appropriate their SIA registration details (see next condition). These details will be made available to Lancashire Police and the Licensing Authority.
21. A written record shall be kept on the premises by the Designated Premises Supervisor of every person employed on the premises as a door supervisor in a register kept for that purpose. That record shall contain the following details:
 - the door supervisor's name, date of birth and home address
 - his/her Security Industry Authority licence number
 - the time and date he/she starts and finishes duty

- the time of any breaks taken whilst on duty
22. At all times that the premises is open to the public then there should be regular toilet checks conducted and documented accordingly. These checks will be done at regular intervals. The CCTV of the toilet areas will be monitored at all times.
 23. The premises shall operate a zero tolerance drugs policy. Said policy will be written and will be approved by Lancashire Constabulary, such approval not to be unreasonably withheld.
 24. This drugs policy shall include:
 - I. An accredited drug dog will be on-site and utilised when the premises is open to the public and being used for the licensable activity of Music events/concerts, Sporting events including boxing and football live streaming/World cup fanzones.
 - II. Any customers known to have been previously convicted of committing criminal offences relating to drugs shall be excluded from the premises.
 25. Confiscated and found drugs shall be stored, disposed, transferred in accordance with procedures agreed with the Lancashire Constabulary.
 26. During any event that involves licensable activities being carried on under the authority of this premises licence, the premises will operate a search policy to deter the carrying of drugs or weapons. Said policy will be written and will be approved by Lancashire Constabulary, such approval not to be unreasonably withheld. Notices will be displayed informing patrons of the search policy at the function.
 27. This search policy will include a knife arch at the point of entry and utilised when the premises is open to the public and being used for the licensable activity of Music events/concerts, Sporting events including boxing and football live streaming/World cup fanzones.

This search will be a condition of entry:

A discrete search area will be provided. Anyone refusing a search will be denied entry to the licensed premises.
 28. The organisers will employ the services of a qualified first aid provider-the numbers of staff will be in line with The HSE Event Safety (Purple) Guide. A dedicated and clearly signed first aid point will be manned at all times that the premises are open to the public.

(The Purple Guide to Health, Safety and Welfare at Music and Other Events. The Purple Guide has been written by The Events Industry Forum in consultation with the events industry. Its aim is to help those event organisers who are duty holders to manage health and safety, particularly at large-scale music and similar events.)
 29. All emergency exits and entrance / exits will be kept clear at all times.
 30. No glass containers, glass bottles or cans shall be sold on the Licenced Premises. The event organiser shall take appropriate measures to prevent glass containers, glass bottles or cans being brought on to the premises by the public.
 31. Any drinks alcohol or otherwise will be served in vessels made from polycarbonate, plastic or other non-glass alternative except for Beer Festivals.

32. All glass bottle beverages must be decanted into such a vessel prior to giving to the public.
33. The organisers will have in place a media manager who will be responsible for all social media updates and press releases. A hotline will be put in place. Local residents will be able to contact the organisers on the hotline on Event days for information or with concerns about public nuisance. The hotline phone number will be circulated to residents by letter and on social media in advance of any Events.
34. The organiser will employ the services of a dedicated traffic management company to undertake a survey of potential traffic impact and produce a traffic management plan that details measures to be put in place that will minimise this impact. The TMP must be approved by the WYSAG including Lancashire Highways 6 weeks prior to the Event. National guides are not sufficient for such a remote location.
35. Said Traffic Management Plan will include the use of Marshalls to assist with directing traffic on access to the site, parking and the dispersal of patrons. Suitable off-road parking should be provided for any events where the public attend in their own vehicles. Vehicle movement within the licensed premises will be limited to those which are essential and will be controlled to ensure safety of the public and staff.
36. At no time should any patron be allowed to leave the site on foot particularly during the hours of darkness.
37. This will be managed via the entrance gate where any patron leaving will be provided with a taxi or picked up or via coaches/buses. The safety of the public on the back roads in the area is paramount and there should be no pedestrians from this venue allowed on these roads.
38. During any event there shall be links established with a taxi company or companies to ensure taxis are available to take people away from the event during the licensable activity and at the conclusion of any event. Efforts should be made to 'agree' a service with a taxi company who can be relied upon to provide sufficient taxis to meet demand. Using local Wyre taxis on any busy weekend may not be appropriate due to the demand in the Wyre/Poulton area. The event manager should be able to provide evidence of research done and agreed service with a taxi company or companies to meet demand at any WYSAG meeting.
39. Any area used at the entrance exit for patrons waiting for taxis should have SIA door staff cover to manage the patrons and prevent any crime or disorder.
40. For each 'event' an Event Manager will be identified and be responsible for the overall running and management of each event. Where possible, this person will be a personal alcohol licence holder.
41. On the day of an event the event manager will hold a briefing with ALL staff including security and stewards prior to the event starting. During the event the event manager will meet with head of security and key staff at agreed intervals to identify any issues,

updates and other taskings. A two-way radio system will be used to maintain communication between event organisers and steward / security management.

42. For events involving over 300 people, the event organiser must give at least two months' notice to the local authority, residents and the Wyre Safety Advisory Group (WYSAG) of the proposed Event.
43. The organiser must attend at least one WYSAG meeting held prior to the Event.
44. The licensee should contact Police Licensing and Ops Planning at least 2 months in advance to decide if an event should go through WYSAG if in doubt.
45. For events involving over 300 people, the licensee must complete a full Event Safety Management Plan (ESMP) prior to each Event.
46. The ESMP must be approved by the WYSAG at least one month prior to the event. Any changes requested to be made to the ESMP after its approval by WYSAG, must be approved by the Licensing Authority.

The ESMP must include, but not be limited to, the following:

1. Introduction and Event Overview including details of proposed entertainment
2. Event Contacts
3. Licensing Objectives - Measures to address the Licensing Objectives
4. Organisational Structure, Roles & Responsibilities
5. Crowd Management Plan including plans for access, egress, dispersal and evacuation
6. Security and Stewarding Plan
7. Alcohol Management Plan
8. Crime Reduction Plan
9. Capacity
10. Fire Safety
11. Cleansing
12. Waste Management Plan including litter collection
13. Communication
14. Temporary Demountable Structures
15. Site Safety Plan including Safety Rules
16. Sanitary Facilities
17. Medical and First Aid Facilities
18. Concessions
19. Management of Bars & sale of alcohol
20. Power & Electrical Installations
21. Incident and Emergency Plans including Major Incident Plan
22. Transport Plan including the Traffic Management Plan
23. Sound Assessment and Noise Management Plan
24. Provision of drinking water

25. Facilities of Disabled Persons
 26. Welfare and Lost/Found Children
 27. Drugs Policy
47. The organiser will produce a detailed, scaled draft site plan which will include, but not be limited to, all entrances and emergency exits, first aid and welfare points, fire points, temporary bars (if any), kitchens, staging, structures, marquees and sanitary provision. The draft site plan will be discussed within WYSAG and when agreed it will form part of the ESMP.
48. The ESMP will form the framework within which the event is managed and operated - the conditions and operating procedures defined in the final version of the ESMP will be adhered to.
49. Any alterations to the running of the Event made during the time the licence is in operation must be agreed by the Event Liaison Team (ELT) which shall be appointed by WYSAG.
50. After each Event over 300 then a debrief will be held with WYSAG representatives. This can be provided in an email to licensing for circulation.

The following conditions are 'event specific' to run alongside above conditions:

Music events/concerts

1. Events are to be ticket only and only available to customers aged 18 and over when alcohol is being served at the event. There must be a robust management of ticket sales to ensure no one under the age of 18 is able to obtain entry and appropriate checks made on entry to the event.
2. Tickets should be limited in line with capacity level of premises.
3. Events will be advertised explaining exactly what the event is with start times and finish. This information will include all safety advice, drugs checks and due diligence.
4. Extra Door Staff requirements: For any music events the organisers must risk assess these events to ensure there are extra security cover in place to carry out searches, crowd control, toilet watch and visits and 'spotters'. The 'spotters' responsibility will be to monitor the movement of the crowd particularly watching for sways, surges and/or unusual crowd behaviour. In the event of that any of these occur within the crowd the 'spotters' will need to make immediate contact with the Premises Licence Holder or Event Organiser. They will need to then decide on the appropriate course of action.
5. When a band is performing or DJ that is known to have a lively crowd the Event Manager and Licence Holder will ensure that there are two 'spotters' stationed at the main stage. There will also be extra 'spotters' positioned close by to monitor the crowd from the sides.

6. It is the responsibility of the Event Manager to liaise with the Premises Licence holder to have sufficient extra door staff in place to manage any music events.
7. During any music events there will be in place suitable crowd barriers in front of the security pit.
8. There will be suitable signage in place to discourage crowd surfing to the reasonable satisfaction of the responsible authorities.

Weddings/ funerals

1. All private bookings should be risk assessed by management. Payment should be via card only with **full details** taken at point of booking. Records of the booking should be kept and any concerns passed to Police Licensing. These records should be available for inspection by Police or any other responsible authority.

Sporting events including boxing, football live streaming / World cup fanzones, fitness events

1. Any other requirement for SIA Door Staff to be done on a risk assessment basis such as:
2. Music Festivals, St Patrick's Day, Bank Holidays, last Friday before Christmas known as 'Black Eye Friday', Any showing of major sporting events including Boxing, Football (World Cup, European Championships, Premier League), Wrestling etc,
3. Where there is information from Police where security is needed such as a wake, funeral or high tensions in the area and community.
4. The manager in charge must risk assess these events and have in place sufficient SIA door staff cover to manage the premises and ensure the Licensing Objectives are being promoted.
5. Extra door staff shall be employed as 'spotters' during football events to monitor the crowd for any potential for crime and disorder.
6. Any event involving the showing of live streaming of football/world cup fan zones all patrons are required to be seated whilst watching this event. There shall be no vertical drinking allowed. Any persons who fail to comply should be ejected.
7. Any event involving Boxing will be professional boxing only. At no time will there be white collar boxing. At no time will the premises put on any MMA events.

Farming/ agricultural events

1. At no time will the premises be used for any young Farmers events.

The following events will have the following added conditions:

- Drive in cinema /shows

- Family Fun days
- Scarefest
- Winter Wonderland
- VW campers/ classic car shows
- Beer Festival
- Dance events
- Fairs/ expos

1. Any drinks alcohol or otherwise will be served in vessels made from polycarbonate, plastic or other non-glass alternative except for Beer Festivals.
2. Lost children:
3. The above events where necessary will include a dedicated lost / found child policy.
4. Children under 16 will be issued with a 'child safety' wristband on which an adult's contact details can be written.
5. Accompanying adults will be encouraged to fill in details and put wristband on the child.
6. The organiser will create a dedicated welfare point which is clearly signed and manned at all times while the premises are open to the public. This point will also be indicated on any public literature and marked on any public facing maps.
7. Any person on the premises with the specific duty of looking after children must provide current DBS check information.